#### Introduction

The Discretionary State Aid (DSA) program supports probation programs and services with a clearly defined target population that use research-driven practices and have well-defined recidivism reduction goals. Each DSA department is tracking data to ensure program fidelity and measure progress toward output and outcome measures. Learning to use JCMS ad hoc reports and Excel functionality can help departments complete accurate evaluations and improve program design and implementation for better outcomes.

### 5-Step Process

- Determine what data to collect.
- Run JCMS ad hoc report.
- Export ad hoc report to Excel.
- Insert a pivot table that references the exported data.
- Create a chart from the pivot table.

### Practical Implications

- More effective program evaluations = better programs = positive outcomes for kids, families, and communities.
- Analyze data to identify target population for the grant and reasonable recidivism measures.
- Future grant money relies on outcomes.
   Good program evaluations ensure you can present good outcomes.

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### Using Ad Hoc Reports to Evaluate DSA Programs

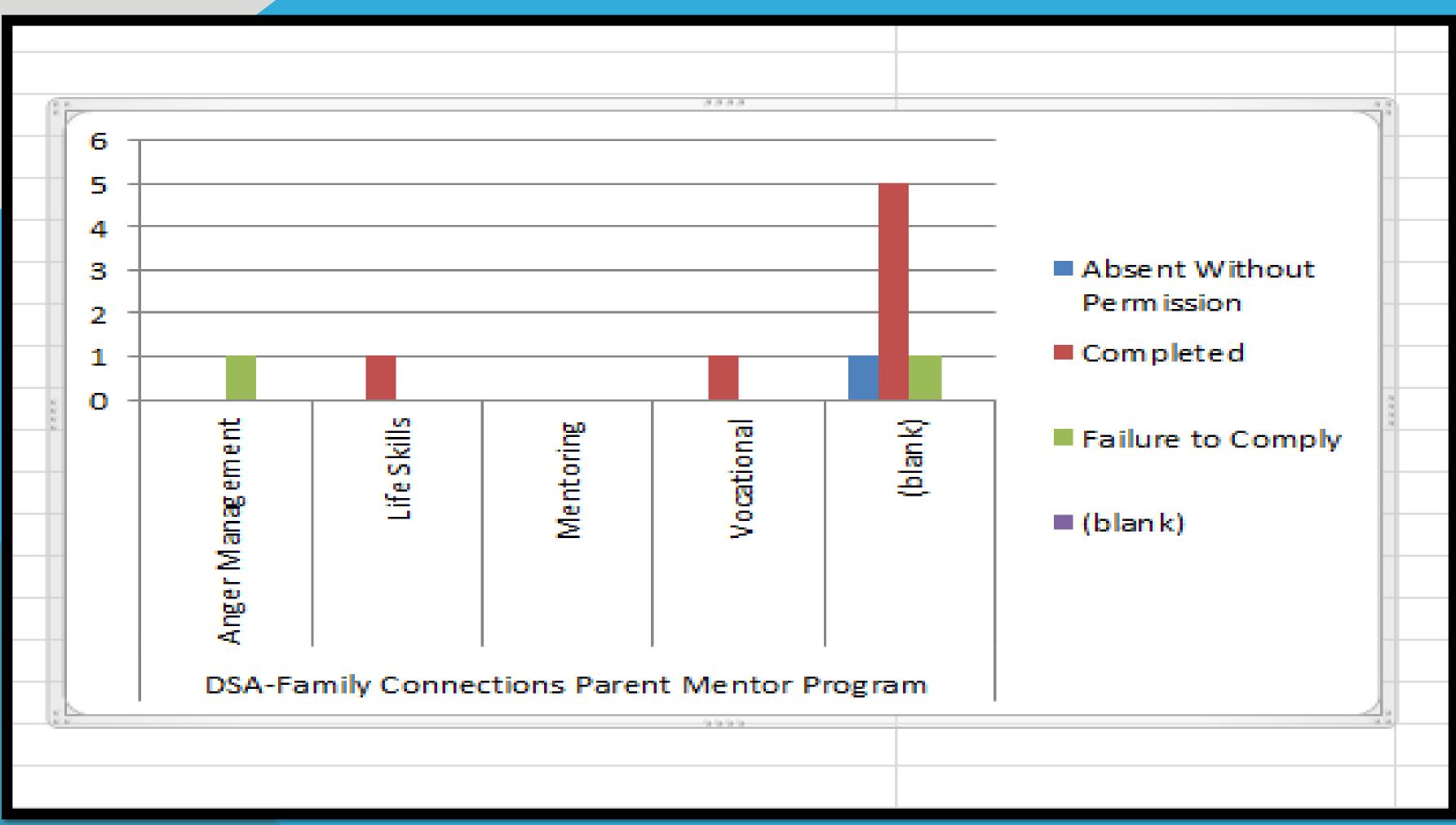
Amy Miller – Special Programs Grant Administrator & Carolina Corpus-Ybarra – Research Specialist

# Ad hoc reports in JCMS can run a variety of program evaluation data.

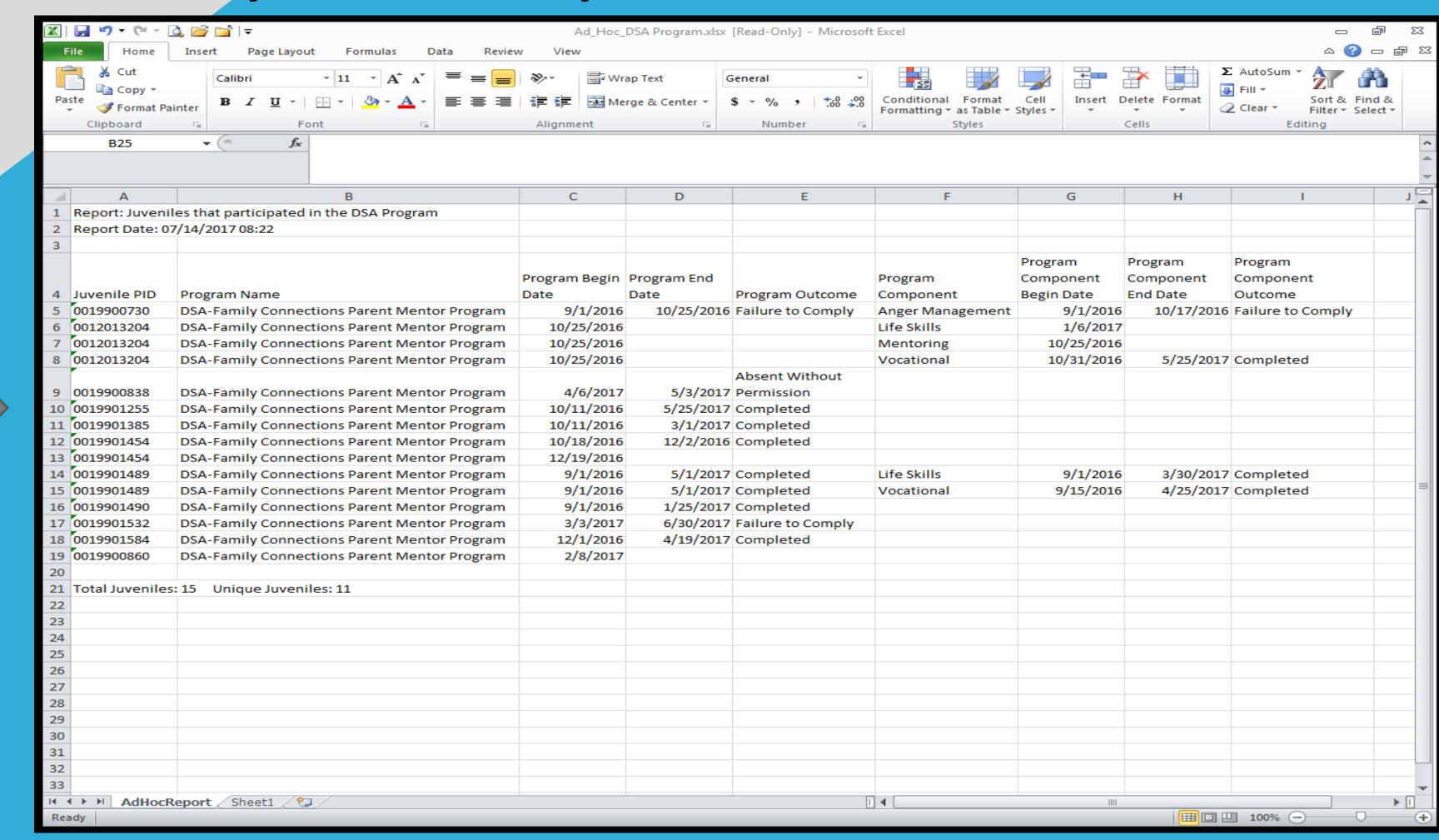
Juvenile PID	Program Name	Program Begin Date	Program End Date	Program Outcome	Program Component	Program Component Begin Date	Program Component End Date	Program Component Outcome
2269900730	DSA-Family Connections Parent Mentor Program	09/01/2016	10/25/2016	Failure to Comply				
2262013204	DSA-Family Connections Parent Mentor Program	10/25/2016						
2269900838	DSA-Family Connections Parent Mentor Program	04/06/2017	05/03/2017	Absent Without Permission				
2269901255	DSA-Family Connections Parent Mentor Program	10/11/2016	07/06/2017	Completed	anger management	10/11/2016	07/06/2017	Completed
2269901255	DSA-Family Connections Parent Mentor Program	10/11/2016	07/06/2017	Completed	Life Skills	10/11/2016	07/06/2017	Completed
2269901255	DSA-Family Connections Parent Mentor Program	10/11/2016	07/06/2017	Completed	Mentoring	10/11/2016	07/06/2017	Completed
2269901385	DSA-Family Connections Parent Mentor Program	10/11/2016	03/01/2017	Completed				
2269901454	DSA-Family Connections Parent Mentor Program	10/18/2016	12/02/2016	Completed				
2269901454	DSA-Family Connections Parent Mentor Program	12/19/2016			anger management	01/10/2017		
2269901454	DSA-Family Connections Parent Mentor Program	12/19/2016			Vocational	01/22/2017	02/18/2017	Failure to Compl

Results present in a list of individuals, but program evaluation requires looking at trends in data instead of individual cases.

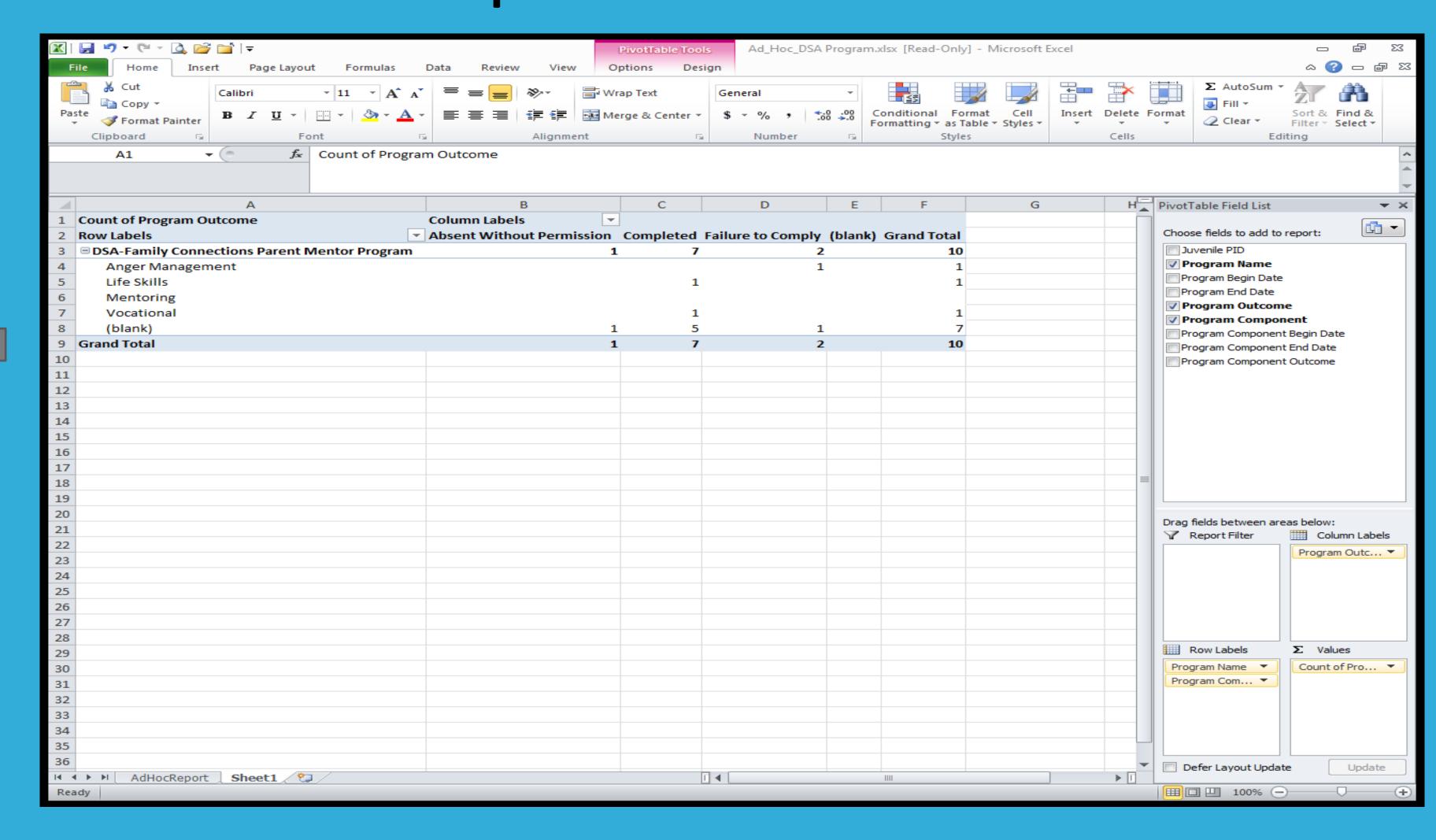
# Excel charts give a picture of the data to see program trends and impacts.



## Exporting the list to Excel gives the ability to manipulate the data.



Pivot charts in Excel allow a review of desired data points.



Recommendation: Look at trends in groups (i.e. Age, Sex, Needs Level and Risk Level).